



Committee Name	Executive & Nominations Committee
Mandate	<p>The Executive & Nominations Committee supports the Board of Directors in maintaining effective governance, organizational accountability, and leadership continuity.</p> <p>The Committee provides recommendations on Board structure, policy, and governance practices and oversees the nominations and election processes to ensure a strong, diverse, and effective Board of Directors.</p> <p>The Committee also assists the Executive Director in addressing operational or governance-related matters as required.</p>
Key Responsibilities	<p>Governance & Oversight</p> <ul style="list-style-type: none"> • Recommend policies, structures, and practices that strengthen good governance and accountability within Volleyball Manitoba. • Review and update Board and committee mandates to ensure effectiveness and alignment with strategic priorities. • Review By-laws annually and recommend amendments when necessary. • Support ongoing Board and committee performance assessment, including tools and processes to evaluate effectiveness. • Identify training and development opportunities to enhance Board and committee performance. • Maintain an up-to-date Board membership and tenure list. <p>Nominations & Elections</p> <ul style="list-style-type: none"> • Oversee the nominations and election process for the Board of Directors at the Annual General Meeting. • Develop and implement recruitment strategies to attract qualified, diverse, and representative candidates. • Solicit nominations from the volleyball community and evaluate candidates in accordance with VM By-laws. • Ensure new Board members receive a thorough orientation and onboarding process. • Review Board composition annually to maintain a balance of skills, experience, and diversity (gender, region, and background). <p>Executive Support</p> <ul style="list-style-type: none"> • Support the Executive Director on governance and operational matters as requested by the Board. • Undertake special assignments or governance projects delegated by the Board or Executive Director.
Composition	<p>The Committee shall consist of:</p>



	<ul style="list-style-type: none"> - President - Vice President - Treasurer - Secretary <p>Staff Liaison: Executive Director</p>
Authority	<ul style="list-style-type: none"> • The Committee reports to the Board of Directors and provides recommendations for approval. • The Committee may form working groups as required to fulfill its mandate. • The Committee's annual work plan and budget must be reviewed and approved by the Executive Director.
Appointment / Term	As per the board of director's terms. Bylaws section 13.
Meetings	The committee will meet as required. Meetings will be called by the Chair or Executive Director.
Resources	Volleyball Manitoba will provide the Committee with the necessary resources and administrative support to carry out its responsibilities, within approved budget limits.
Reporting	<ul style="list-style-type: none"> • The Chair in collaboration with the Executive Director will provide a written report to the Board of Directors at least one week prior to each Board meeting. • Recommendations may be forwarded to the Executive Committee as needed.
Approval & Review	These Terms of Reference were approved by the Volleyball Manitoba Board of Directors in November 2025. They will be reviewed annually at the first meeting following the Annual General Meeting and updated as required.