

<b>Committee Name</b>	<b>Coaching Development Committee</b>
<b>Mandate</b>	The Coaching Development Committee provides leadership, direction, and support for the growth and education of volleyball coaches in Manitoba. Its primary focus is on facilitating the delivery and advancement of the National Coaching Certification Program (NCCP) for both indoor and beach volleyball, as well as identifying additional development opportunities for coaches across all levels.
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>● Oversee the delivery and implementation of the NCCP for both indoor and beach volleyball in Manitoba.</li> <li>● Develop and annually review a Coaching Development Plan that includes NCCP and non-NCCP education opportunities.</li> <li>● Conduct an annual review of NCCP training, certification, and maintenance opportunities for Development and Advanced Development levels across the province.</li> <li>● Support the delivery of coaching clinics and the training, certification, and maintenance of Learning Facilitators (LFs) and Evaluators.</li> <li>● Review annually the coaching requirements for all Volleyball Manitoba programs, including NCCP certification, screening, and mandatory courses such as Respect in Sport.</li> <li>● Develop and implement strategies to recruit, support, and retain coaches within Volleyball Manitoba programs.</li> <li>● Collaborate with other Volleyball Manitoba committees (e.g., Provincial Performance, Initiation &amp; Sport for Life, Beach, and Indoor Competition Committees) on shared coaching development priorities.</li> <li>● Undertake additional tasks as assigned by the Board of Directors or the Executive Director.</li> </ul>
<b>Composition</b>	<p>The committee shall consist of:</p> <ul style="list-style-type: none"> <li>● A Chairperson</li> <li>● 2–3 volunteer members, including at least one Volleyball Manitoba Board member</li> <li>● Members should have experience and certification within the NCCP program</li> </ul> <p>Staff Liaisons: Technical Director &amp; Performance Coach</p>
<b>Terms</b>	<ul style="list-style-type: none"> <li>● The Chair and Committee Members will serve one-year terms, renewable annually to a maximum of six consecutive terms.</li> </ul>
<b>Authority</b>	<ul style="list-style-type: none"> <li>● The Committee provides recommendations for input from the membership and approval by the Board of Directors.</li> <li>● The Committee may establish working groups as needed to support its initiatives.</li> <li>● Annual and long-term (e.g., quadrennial) plans and the Committee's annual budget must be approved by the Executive Director.</li> </ul>
<b>Appointment</b>	<ul style="list-style-type: none"> <li>● The Board of Directors will appoint the Committee Chair.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Chair will nominate additional committee members for approval by the Board.</li> <li>• Nominations may also be solicited from the volleyball community.</li> <li>• When selecting members, the Board will consider the candidate's experience, qualifications, and Volleyball Manitoba's commitment to diversity, including gender balance and geographic representation.</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• The Committee will meet 2–3 times per year, primarily by virtual meeting or conference call, with additional communication conducted via email.</li> <li>• Meetings may be called by the Chairperson or the Technical Director &amp; Performance Coach.</li> </ul>
<b>Resources</b>	The Committee will receive the necessary support and resources from Volleyball Manitoba, within approved budget limitations, to effectively carry out its mandate.
<b>Reporting</b>	<ul style="list-style-type: none"> <li>• The Committee Chair will submit a written report to the Board of Directors one week prior to each Board meeting.</li> <li>• Recommendations may also be provided to the Executive Committee as needed.</li> </ul>
<b>Approval</b>	These Terms of Reference were approved by the Volleyball Manitoba Board of Directors in November 2025.
<b>Review</b>	The Committee and Board of Directors will review these Terms of Reference annually, at the first Board meeting following the Annual General Meeting, and make updates as necessary.