

Committee Name	Coaching Development Committee
Mandate	The role of this committee is to provide leadership, direction and support for the development of volleyball coaches in Manitoba. This includes a primary focus on supporting the delivery of the NCCP program for both beach and indoor.
Key Duties	<ul style="list-style-type: none"> • Oversee the delivery of the National Coaching Certification Program (NCCP) in the province, for both beach and indoor volleyball. • Development and annual review of a Coaching Development Plan that includes NCCP and non-NCCP development opportunities. • Annual review of the NCCP delivery for the Development and Advanced Development levels including opportunities for training, certification and maintenance, across the province. • Supporting the delivery of clinics around the province along with the training and maintenance of Learning Facilitators (LF's) and Evaluators. • Annual review of the coaching requirements for Volleyball Manitoba programs, including NCCP certification, screening, Respect in Sport and other course completion. • Develop recruitment and retention strategies for coaches of Volleyball Manitoba programs. • Liaise with other program committees on matters pertaining to coaching development (ie. Provincial Performance, Initiation & Sport for Life, Beach and Indoor Competition Committees). • Perform such additional tasks as may be assigned to the Committee by the Board or the Executive Director.
Composition	<p>The committee shall be composed of the Chairperson plus 3-4 volunteer members (at least one of which is a VM Board member). Members to have experience and certification with the NCCP program.</p> <p>Staff Liaison: Provincial Performance Coach</p>
Terms	Chair and Members of the Committee will serve terms of one year, and such term may be renewed to a maximum of six consecutive terms.
Authority	<p>The Committee will make recommendations for input from the membership and approval of the Board of Directors.</p> <p>The committee can form working groups whenever necessary to facilitate the committee's work.</p> <p>The committee's plans (annual, quadrennial, etc) and the annual budget must be approved by the Executive Director.</p>
Appointment	<p>With the exception of staff, the Board of Directors shall appoint the chairperson and the chairperson shall nominate all other committee members to be approved by the Board. Nominations from the volleyball community should be solicited.</p> <p>When approving the committee membership, the Board will consider the ability and experience of the candidate as well as the diverse nature of Volleyball Manitoba's membership, including gender and geographic location.</p>
Meetings	The committee shall meet 1-2 times per year in person and as required by conference call, along with communications through email. Meetings will be called by the Chairperson or Provincial Performance Coach.
Resources	The Committee will receive the necessary resources from Volleyball Manitoba, within budgetary limitations, to fulfill its mandate.
Reporting	The Committee Chair will provide a written report to the Board of Directors one week prior to each Board meeting. Recommendations may also be forwarded to the Executive Committee as required. The Committee will also provide a written report to the membership at the Annual General Meeting.
Approval	These Terms of Reference were approved by the Board of Directors of Volleyball Manitoba on November 21, 2017.
By-Laws	The provisions of sections 11.05 – 11.08 and 12 of the By-Laws will also apply.
Review	The Committee and the Board of Directors will review these terms periodically and at minimum annually at the first meeting following the Annual General Meeting, and will make changes if warranted.