



Volleyball Manitoba is seeking to fill a maternity leave vacancy through one or two term positions, depending on the successful candidate(s). We are currently recruiting for a **Term Technical Coach (Team Manitoba)** and a **Term Program Manager**, which together support the delivery of our Provincial Performance and Team Manitoba programs, as well as broader organizational initiatives.

Applicants may apply to one or both positions. In certain circumstances, these roles may be combined for a candidate who demonstrates the required technical expertise and program management capacity.

1. Term Technical Coach (Team Manitoba)

Location: Winnipeg, Manitoba

Reports to: Executive Director, Volleyball Manitoba

Position Type: Two Term (July 2026 & May – August 2027) (Maternity Leave Replacement)

Compensation: Honourarium (to be determined)

Overview

Volleyball Manitoba is seeking a Term Technical Coach to lead the technical delivery of the Team Manitoba indoor and beach programs. This role is focused on athlete and coach performance, ensuring alignment with provincial and national high-performance standards.

The successful candidate will bring strong coaching expertise, leadership in athlete development, and the ability to deliver high-quality programming in a short, intensive competitive window.

Key Responsibilities

- Lead the technical planning and delivery of Team Manitoba programs (indoor and beach)
- Provide high-performance coaching support to athletes and staff within the provincial team system
- Oversee athlete preparation aligned with the Volleyball Canada Long-Term Development Model

- Support and mentor coaches involved in Team Manitoba programming
- Act as the technical lead on-site at training camps and competitions
- Assist in selection processes, training design, and performance evaluation
- Lead or support Team Manitoba at major events (e.g., Canada Cup or equivalent)
- Collaborate with Volleyball Manitoba staff to ensure alignment with program objectives

Qualifications

- Development Coach Certified (required)
- Advanced Development Coach certification (asset)
- NCCP Learning Facilitator (asset)
- Minimum 5 years high-performance coaching experience (provincial, national, or equivalent)
- Minimum 5 years head coaching experience (club, high school, or higher)
- Demonstrated experience preparing teams for major competitions
- Strong understanding of Volleyball Canada systems and LTAD model

Additional Requirements

- Availability for training camps, competitions, and travel as required
 - Ability to work evenings and weekends
 - Valid Criminal Record Check and Child Abuse Registry Check
 - Respect in Sport and Rule of Two compliance
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2. Term Program Manager

Location: Winnipeg, Manitoba

Reports to: Executive Director, Volleyball Manitoba

Position Type: Term (Maternity Leave Replacement)

Salary: \$50,000/year

Overview

Volleyball Manitoba is seeking a highly organized and proactive Program Manager to oversee the planning, coordination, and administration of the High-Performance Volleyball and Team Manitoba programs and services. This role is responsible for ensuring the smooth execution of operations, supporting key initiatives, and working collaboratively with staff, volunteers, and stakeholders.

Key Responsibilities

1. Provincial Performance & Team Manitoba Leadership

- Lead the planning, coordination, and delivery of all Team Manitoba indoor and beach programs
- Oversee the Provincial Performance pathway, ensuring alignment with Volleyball Canada's Long-Term Development Model
- Establish annual objectives, timelines, and program standards across all stages of athlete and coach development
- Coordinate athlete identification, selection processes, and program evaluation
- Provide operational and logistical leadership at major events (e.g., Canada Cup), in collaboration with technical staff
- Support coaches and athletes within the Learn to Compete and Train to Compete stages

2. Coaching & Development Systems

- Coordinate and administer NCCP delivery in partnership with Volleyball Canada, Sport Manitoba, and the Coaches Association of Canada
- Support the training, evaluation, and tracking of coaches, Learning Facilitators, and Evaluators in Manitoba
- Contribute to the development and delivery of coach education opportunities, workshops, and resources
- Provide guidance and support to community and club programs to strengthen coach and athlete development

3. Program Management & Operations

- Lead program planning, scheduling, and execution across high performance and designated Volleyball Manitoba programs
- Manage registration systems, timelines, communications, and logistics for Team Manitoba and related initiatives
- Oversee budget tracking, grant applications, and reporting requirements tied to performance programming
- Maintain and improve internal systems, workflows, and administrative processes
- Provide operational leadership for events, camps, and competitions

4. Stakeholder Relations & Governance

- Act as a key liaison with coaches, clubs, athletes, committees, and partner organizations
- Collaborate with Sport Manitoba, Volleyball Canada, and other partners to align programming and priorities
- Serve as staff lead for Coaching Development and Provincial Performance committees
- Support committee operations including meeting coordination, documentation, and follow-up

5. Organizational Support

- Contribute to broader Volleyball Manitoba initiatives and events
- Work collaboratively with staff to support organizational priorities and strategic goals
- Demonstrate strong leadership, professionalism, and accountability in all areas of work

Qualifications

- 3–5 years experience in an administrative, program management, or operations role
- Proven ability to manage multiple priorities and projects simultaneously
- Strong organizational, problem-solving, and attention to detail skills
- Experience working both independently and with senior leadership/authority figures
- Demonstrated success working in a collaborative, team-based environment
- Proficiency with office software and ability to learn new systems quickly
- Experience in sport or non-profit sector considered an asset

Administration & Operations Strengths

- Program coordination and logistics management
- Financial tracking, budgeting support, and reporting
- Stakeholder communication and relationship management
- Process improvement and organizational efficiency

Additional Requirements

- Willingness to work evenings/weekends during peak periods
 - Attendance at key events (Provincials, Grad All-Star, etc.)
 - Valid Criminal Record Check and Child Abuse Registry Check
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Application Information (for both roles)

To Apply:

Please submit:

1. Cover Letter
2. Resume

In your cover letter, briefly outline:

- Relevant experience
- Why you are a strong fit for the role

Submit to:

Volleyball Manitoba Selection Committee

c/o Executive Director

coralee@volleyballmanitoba.ca

Application Deadline: Friday, June 12, 2026

Volleyball Manitoba thanks all applicants; only those selected for an interview will be contacted.

We are committed to diversity and encourage applications from all qualified individuals. Applicants must be eligible to work in Canada.

Note to Applicants:

While these positions are being recruited separately, Volleyball Manitoba may consider a single candidate for a combined role should they demonstrate the required technical expertise and administrative capacity. Applicants interested in this opportunity should clearly indicate this in their cover letter.
