



Memo

To: Volleyball Manitoba Members
From: Volleyball Manitoba Governance & Nominations Committee
Date: July 5, 2018
Re: Nominations for Volleyball Manitoba Board of Directors

Volleyball Manitoba (VM) is seeking nominations for the election of directors. A director must be an individual who is at least 18 years of age, is a member in good standing with Volleyball Manitoba and who has confirmed his or her willingness to serve as a Director.

To nominate a candidate, please submit a copy of the attached Nomination Form, fully completed, to:

Rachelle Needham - Chairperson, Volleyball Manitoba Governance & Nominations Committee
e-mail: volleyball.ed@sportmanitoba.ca

Election for positions will take place at the 2018 Volleyball Manitoba Annual General Meeting to be held Thursday, September 6, 2018 in Winnipeg, MB.

Nominees must include the submission of the Nominee Profile form and Skills Matrix. Nomination for Board of Directors must be submitted by August 23, 2018 at 5:00pm Central time. A list of all candidates will be published on the Volleyball Manitoba website prior to the Annual General Meeting. Nominations from the floor will not be accepted.

Please do not hesitate to contact the Chairperson of the Nominations Committee if you have any questions or require clarifications.



**Nomination Form
Volleyball Manitoba Board of Directors**

I, the undersigned, nominate _____ of
(Name)
_____ for the position of Director.
(Address)

Name of Nominator: _____
(Print Name)

(Address)

(Signature)

Confirmation of Acceptance and Commitment:

I, _____ (name of nominee), agree to stand for election for position of Director of the Board of Volleyball Manitoba, and if elected, to commit the necessary time to fulfil the role.

(Signature)

Nominee Profile:

Please complete the following or attach a resume or CV outlining experience and qualifications

Name: _____

Address: _____

1. Volleyball Background (specify applicable background in volleyball):

2. Personal Background (specify any personal / professional information that may be applicable to this position):

3. Position Statement (describe your reasons for seeking this position, and your views on important issues relating to Volleyball Manitoba):

Skill & Trait Matrix

There are various key skills and characteristics that are desirable for Volleyball Manitoba board members. It is not essential for each board member to possess all of these skills, but as a collective, the board should have these skills. The nominating committee uses this matrix when recruiting new board members.

In addition to the specific skills listed below, the board acknowledged that board members should be passionate, team players that possess leadership skills and are ambassadors for the organization. Volleyball Manitoba also recognizes the need for gender balance within the board, and also desire geographic representation from Manitoba.

Skill Summary for Nominees – Please complete the matrix below by indicating ‘yes’ if you have that skill/experience, or ‘no’ you do not.

Business Acumen	_____
Governance & Policy	_____
Financial/Budget Control	_____
Strategic Planning and Management	_____
Marketing / Communication	_____
Knowledge of Volleyball & Manitoba Sport	_____
Legal	_____

Background Information – Volleyball Manitoba Board

The Board of Directors is ultimately accountable for competent stewardship and long term development of Volleyball Manitoba. The Board, as a whole, provides leadership for the association through strategic planning and organizational policies that set out priorities, values and limitations on staff and committee actions.

The Board delegates authority to the Executive Director to ensure that these policies are operationalized in programs, finance, personnel, marketing and administration. The Board monitors the Executive Director's performance.

Composition of the Board

The Board of Directors has a minimum of eight (8) and a maximum of twelve (12) directors. During the first meeting of directors following the AGM, the board will elect from its own number the President, Secretary, Treasurer, and Vice-President as officers of the association.

Terms of Office

The directors will serve two-year terms and will hold office until their successors have been duly elected in accordance with the association By-Laws.

Characteristics of a Director of the Board

The board model requires individuals who will enjoy focusing on the big picture. The following describes the desirable characteristics of an ideal individual board member:

- A Member of the Board should have a broad range of experiences in volleyball.
- Understands the various inter-related elements of the national and provincial volleyball and sport systems.
- Strategic, big-picture thinker.
- Strong interpersonal skills.
- A team player.
- A knowledge or experience in applying business practices in a non-profit association.
- A Director will also need to have time to commit to being a member of the Board. The board meets every two months, five times per year. Board Members are also expected to support a program committee as a chair or committee member.

Election – AGM 2018

Delegates will vote for up to six Director position's from among the list of nominees. Three of six incumbent Directors will be letting their names stand as nominees. The nominees receiving the most votes will be elected for a two-year term.